



160 NE Maynard Road, Suite 210
Cary, NC 27513
Phone: (919) 461 0102
Fax: (919) 461 0106
Website: www.omegamgmt.com

Authorization Agreement for Automatic Draft for Monthly/Quarterly Assessments

Your Association dues are drafted on the 10th of month they are assessed, excepting holidays and weekends. In the event the regular Association dues change to a different amount, the amount drafted will automatically adjust to the new regular assessment amount.

By signing this form, you authorize Omega Association Management, Inc. to withdraw your regular HOA dues from your checking or savings account, and that funds will be available at the time of drafting to cover the dues owed. If the draft comes back as Non-Sufficient funds by your financial institution, you agree to make up the payment by another payment method such as a check, money order, or electronically through www.omegamgmt.com and that you will pay a \$25 NSF fee for the returned payment as provided in NC Statute 25-3-506. The draft will continue until you submit a written request to terminate the draft. Cancellations must be received prior to the 1st of the month. **This agreement is non-negotiable and non-transferrable.**

For your form to be processed, you must attach a voided check to this form, or a letter from your bank verifying the routing number and bank account number. Any forms unsigned or submitted without a voided check/letter from the bank will be returned to the owner for resubmission.

This form must be received by Omega prior to the 1st of the month you wish the draft to start. Back dues for the missed month will not be drafted. Automatic draft will only debit the current month's HOA dues and not any other assessments or balances owed on the account, such as a special assessment.

While on automatic draft, you will not receive coupon books. We will send a letter at the end of next year, to inform you of how much we will draft from your bank account for your quarterly or monthly payment.

This is a: New Automatic Draft Change of Automatic Draft

Month to start draft (**Circle One**): Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Community _____

Name(s) _____

Property Address _____

Phone Number _____ Email _____

Signature _____ Date: _____

Please return this form to: Omega Association Management
160 NE Maynard Road, Suite 210
Cary, NC 27513

Or fax to: 919-461-0106

Or send via email to: accounting@omegamgmt.com

(Attach voided check here)